

# Automation Director

The Automation Director will be in charge of, you guess it, automation. You will be in charge of coordinating automated programming at the station. You will be making sure shows are being recorded in a timely way, that DJs are recording their shows properly, that individual shows are compiled into the full-day logs. You will also have the chance to invent ways to make automated shows sound better, and to find more efficient ways of creating pre-recorded programs.

## Some specific things you'll be doing:

- Doing automated shows
- Organizing the schedule for automation
- Training DJs on how to do automation
- Checking and putting together automated shows for the weekends
- Finding more DJs to do automation
- Preparing Show Logs and Donor Announcements for several weeks of the year
- Work on expanding the automation broadcast hours to either longer weekend coverage or earlier or later during the week.
- Attending regular managers meetings



## Personal qualities you will need:

- Willing and able to devote 10 - 15 hours per week to the station every week
- Very comfortable spending time in the studio using Simian to make and put together shows and strings of shows.
- Willing and able to train new DJs on how to use the software and equipment.
- Extremely good at very detailed and precise work
- Will spend most of their hours at work, at the station, in Studio 2 or on the Music Computer

The sky is the limit with this job. We are only on the air live for 35 hours of the week. That leaves 135 hours for either dead air, or some automation. Currently we air 14 hours of automation, all on weekends. As Automation Director you would hopefully make sure those 14 hours are filled and hopefully expand automation. This job is very detail-oriented and requires a lot of work in studio and organizing shows.

The current Automation Director is Jake Harmon, '17. If you are interested, speak with Jake or Ned Roos.